

**ROBERTO-VENN SCHOOL OF LUTHIERY  
SPRING CLASS 2023**

**CHECKLIST  
Summary**

All of the items mentioned in this packet to remember and do are summarized here.

**NOTE: Tuition for the SPRING 2023 class is \$11,950**

**DATES TO REMEMBER:**

- \_\_\_\_\_ February 3<sup>rd</sup> Deadline for ordering tools & registration to: Tool Use & Maintenance Seminar  
Friday (see Registration Form, cost of seminar - \$475)
- \_\_\_\_\_ February 8<sup>th</sup> Tool Use & Maintenance Seminar begins at 9:00 am  
Wednesday This seminar is optional.
- \_\_\_\_\_ February 10<sup>th</sup> Tool Use & Maintenance Seminar - last day  
Friday Certificate given for completion of seminar
- \_\_\_\_\_ February 13<sup>th</sup> Guitar Making & Repair Course begins at 8:00 am  
Monday Bring three ring notebook (hardback) and pen, School Catalog (to be sent),  
Tuition/Materials Deposit payment (see below), Tool List (see below).  
Also bring any tools or tool boxes you may have as you will be getting  
your bench assignment on the first day.

**HOUSING:**

- \_\_\_\_\_ Make housing arrangements by January 31<sup>st</sup> or sooner if possible (see Housing Information sent)
- \_\_\_\_\_ Notify Bart Applewhite if you want to share an apartment. Also notify Bart if you are willing to put up a classmate for a few days (while they're looking for accommodations).

**TOOLS:**

- \_\_\_\_\_ Fill out the Tool List form with the tools you would like to purchase from Roberto-Venn. Send this list to us, with payment, by February 3<sup>rd</sup>. We will assume that you are bringing any of the required tools that are not on the list.

**INSTRUMENTS:**

- \_\_\_\_\_ RECOMMENDED: Make sketches or drafts of any design ideas you have for instruments. (Including: electric body style, head stock - acoustic and/or electric, fingerboard inlay, and rosette). Please remember that any design ideas must be approved. We will spend time on design and options available during the first two weeks of class.

- \_\_\_\_\_ RECOMMENDED: Bring an acoustic and/or electric guitar that needs set-up, intonation work, fret work, nut & saddle adjustments, or other repair, if you can. Preferably with a rosewood or ebony fretboard as maple is difficult to work with for the novice. Note: this is not mandatory, we will have instruments to work on during the repair section of the course.

**TUITION / MATERIALS DEPOSIT**

- \_\_\_\_\_ Bring payment for \$6,875 on first day of class (one half tuition payment - \$5,875 - plus instrument materials deposit - \$1000\*). If you qualify for financial aids you will be notified individually as to what, if any, tuition and materials deposit will be due on the first day of class. Second half tuition is due the eleventh week of instruction (\$5,875). Plus balance (\$800\* materials deposit) of instrument costs due third month of class. \* sales tax of 8.3% will be added to all material purchases.  
Total 2<sup>nd</sup> half charges: \$6,675.

**MATHEMATICS AND BUILDING GUITARS**

- \_\_\_\_\_ Brush up on your math skills before you arrive at Roberto-Venn. It is recommended that you use the enclosed "Mathematics and Guitar Building" worksheet to understand what will be expected of you.